



COURSE SYLLABUS

Course Name and Section: **GOVT-2306-ONL43**

Year: **2022** Semester: **SP** Type: **ONLINE COURSE** [Print This Page](#)

Does/Does Not	Requirement
DOES NOT	Require Cengage Unlimited
DOES NOT	Use Open Education Resources(OERs)
DOES NOT	Utilize Inclusive Access(IA)
DOES NOT	Require Exams to be Proctored
DOES	Require a Purchase of Textbook(s)
DOES NOT	Require a Purchase of Other / Lab Materials
DOES NOT	Require a Lab

Course Information

Course Name-Number: **GOVT-2306**
 Section: **ONL43**
 Semester: **SP**
 Year: **2022**
 Type: **ONLINE COURSE**
 Title: **Texas Government (texas Constitution) Topics**

Instructor Name: **Albert B. Kyle, Jr.**

Office Hours: **As posted**

Campus: **Terrell**

Office Location: **L118**

Instructor Email Address: **akyle@tvcc.edu**

Instructor Office Phone: **972-563-4933**

Instructor Response Time (MF): **24 Hours**

Instructor Response Time (SS): **72 Hours**

- **Other / Misc.**

- **Course Description**

Origin and development of the Texas constitution, structure and powers of state and local government, federalism and inter-governmental relations, political participation, the election process, public policy, and the political culture of Texas.

- **Course Pre-Requisites**

None

- **Textbook(s) & ISBN**

Please visit the [TVCC Bookstore online](#)

- **Required/Recommended Reading(s)**

Please visit the [TVCC Bookstore online](#)

- **Required Materials**

Please visit the [TVCC Bookstore online](#)

- **Learning Outcomes**

Upon successful completion of this course, students will:

1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.
4. Demonstrate knowledge of the legislative, executive, and judicial branches of Texas government.
5. Evaluate the role of public opinion, interest groups, and political parties in Texas.
6. Analyze the state and local election process.
7. Identify the rights and responsibilities of citizens.
8. Analyze issues, policies and political culture of Texas.

- **Course Requirements**

Grading criteria:

There will be open book quizzes over each chapter of the book and two exams (Mid-Term and Final), along with two essays.

Grade percentage are as follows:

QUIZZES: 30%

EXAMS: 40%

ESSAYS: 30%

- **Time Requirements**

Expected Time Requirement for this Course: Approximately five or six hours per week of time spent reading, reviewing, and completing assignments is recommended to complete this course.

Expected Instructor Response Time Mon-Fri: Students should expect responses to student inquiries from the instructor within 24 hours Monday-Friday.

Expected Instructor Response Time Sat-Sun and holidays: Students should expect responses to student inquiries within 72 hours if submitted over the weekend or student holiday.

- **Hybrid and Online Non-Attendance and Financial Aid**

Non-Attendance and Financial Aid: If you are receiving financial aid, federal regulations require you to have begun attending the courses for which you are enrolled prior to receiving a distribution of financial aid. Attendance in an online course is verified by substantial participation in the course on or before the first Friday of the first week of class. TVCC defines substantial participation in online courses as logging in to the online course AND completing the syllabus/start here quiz. NOTE: Logging in to your online course does not warrant "attending". For this course, you may be required to complete Enter Assignment information here (if you do not require additional information, please state "nothing else required" on or before the first Friday of the first week of the semester in order to be marked as "attending" for purposes of financial aid. Students documented as "not attending" a course upon the first Friday of the first week are assumed (for financial aid purposes) to have NOT begun attendance for that course, negatively affecting their financial aid disbursements.

- **Outline Of Course Schedule**

Outline of Course Schedule:

Unit I: The Texas Constitution

Unit II: Public opinion, mass media, interest groups, political parties, voting and elections

Unit III: Branches of government

- **Classroom Policies**

No cell phones out in class. Light snack and drink allowed.

- **TVCC defines Scholastic Dishonesty as:**

Scholastic dishonesty shall include, but not be limited to, cheating on an assignment, plagiarism, and collusion.

- **Plagiarism** shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's course work.

- **Collusion** shall be defined as the unauthorized collaboration with another person in preparing course work for the fulfillment of course requirements.
- **Cheating** shall include, but not be limited to: using or attempting to use unauthorized materials, information, or study aids in any academic exercise.

TVCC expects all students to complete their work without any outside resources unless specified by the instructor.

- **Scholastic Dishonesty Consequences:**

Scholastic dishonesty shall include, but not be limited to, cheating on an assignment, plagiarism, and collusion.

- **Plagiarism** shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's course work.
- **Collusion** shall be defined as the unauthorized collaboration with another person in preparing course work for the fulfillment of course requirements.
- **Cheating** shall include, but not be limited to: using or attempting to use unauthorized materials, information, or study aids in any academic exercise.
- Any student found in violation of any of these activities shall receive a zero on the piece of work involved.

TVCC expects all students to complete their work without any outside resources unless specified by the instructor.

- **Drop Policies**

If a student needs to drop for whatever reason, it is their responsibility to do so before the drop date for the semester (see TVCC website for date).

STUDENTS are ENCOURAGED TO CONTACT THEIR INSTRUCTOR BEFORE WITHDRAWING from the course.

- **Additional Information**

- **Advocacy Information:**

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is encouraged to contact the advising office for guidance on how to identify possible resources. Please notify the instructor of your circumstance if you are comfortable doing so.

- **Affirmative Action:**

TVCC is an affirmative action/equal opportunity institution which provides educational and employment opportunities on the basis of merit and without discrimination or harassment in full compliance with the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973 (Section 503,504); Americans with Disabilities Act, as amended, Title IX of the Educational Amendments of 1972; the Vietnam Era Veterans Assistance Act of 1974; Article 5221k V.A.C.S.; and Executive Orders 11246 and 11758.

- **American with Disabilities Act (ADA):**

Students with disabilities who wish to request accommodations should notify the Disability Services Office on their campus. In accordance with federal law, a student requesting accommodations must provide documentation of his/her disability to the Disability Services counselor.

For more information, please visit the Disability Service Office on your campus or contact Melinda Berry at **903-675-6224** and email disability@tvcc.edu.

- **Campus Carry:**

The College District prohibits the use, possession, or display of a firearm on College District property or at a College District-sponsored or -related activity in violation of law and College District regulations. This policy does not apply to commissioned peace officers in accordance with law. All persons, including license holders, are prohibited from openly carrying a handgun on all College District campuses and premises. License holders may carry a concealed handgun on or about their person while on College District campuses and premises. License holders are responsible for complying with applicable federal and state law and this policy and associated regulations.

- **Criminal History:**

TVCC awards some certificates and degrees in which a criminal history MAY disqualify candidates from becoming licensed upon degree/certificate completion. Students with a criminal background enrolling in courses leading to a degree/certificate in criminal justice, cosmetology, nail technician, Heating/Ventilation/Air Conditioning (HVAC), Emergency Medical Technology (EMT), Nurse Aide, Vocational Nursing (VN), Associate Degree Nursing (ADN), Surgical Technology, Patient Care Technology, or Pharmacy Technician program are **STRONGLY ENCOURAGED** to discuss the licensing regulations with the TVCC program director listed in the current catalog and learn about the current guidelines related to criminal history as well as the right of individuals to request a criminal history evaluation letter.

- **Electronic Communication:**

TVCC students are REQUIRED to use either their TVCC Canvas account or their TVCC email account for all electronic communication. In order to ensure the identity of the student communicating via electronic methods, TVCC faculty will not reply to student communication that is sent through an email account other than their TVCC issued email account or Canvas account.

- **Login on to E-Courses:**

To access your online courses, visit <https://ecourses.tvcc.edu>. Use your Cardinal ID and Cardinal Password to log in. If you are unsure of your Cardinal ID, visit <https://webapps.tvcc.edu/GetIDs1/>. TVCC Password guidelines are set as follows: Lowercase first initial + last four digits of your Social Security number + uppercase last initial + 4 digit year of birth. If your name is Jane Doe, and you were born in the year 1998, and your social security number ends in 1234, your new password would be j1234D1998.

- **Research Resources:**

The student is encouraged to use the TVCC Libraries as research resources for this course. Students can search the TVCC Library Resource Center holdings through the on-line catalog. Electronic library resources provide access to full-text and abstract articles as well as links to a variety of remote research tools. The physical library contains a specialized collection of research materials specifically chosen to support the degrees and courses offered at TVCC. Students with research questions or questions about library services are encouraged to email their question to lrc@tvcc.edu.

- **Student's Responsibility**

This syllabus contains information, policies and procedures for a specific course. By enrolling, the student agrees to read, understand, and abide by the rules, policies, regulations, and ethical standards of Trinity Valley Community College as contained in the current catalog and schedule of classes.

- **Student Evaluation of Courses/Faculty:**

Evaluation is an important component in promoting continuous improvement, enhancing student learning, and achieving excellence in the educational process. Therefore, TVCC administers student course evaluations every semester. Students are encouraged to complete the course evaluations for all of their courses. Notification of evaluation availability and details on how to access and complete the course evaluation will be delivered to all students through the TVCC email accounts.

- **Student Evaluation of Courses/Faculty:**

When completing the evaluation, students will rate the course by responding to the following prompts:

- The instructor relates the importance of the subject matter to real life.
- The instructor is very knowledgeable of the subject matter.
- The instructor encourages questions and discussions from students.
- The instructor makes class requirements clear.
- The instructor gives class assignments (tests, projects, presentations, etc.) that measure what was covered.
- The instructor's teaching methods are effective in helping me learn.
- The instructor expects students to take responsibility for their learning.
- The instructor establishes a climate of respect.
- The instructor is well organized and prepared for each class.
- The instructor is available to me on matters pertaining to the class.
- The instructor is reliable in meeting class (leave blank for online courses).
- The instructor normally starts class on time (leave blank for online courses).
- The instructor has challenged me to think.

- **Technology Resources/Access:**

Each student, employee, or guest with an information technology (IT) account shall be responsible for all use of the account. All accounts shall be for use by a single individual – the person for whom the account was approved or assigned. This includes e-Course accounts as well as TVCC issued email accounts. Sharing or loaning accounts is strictly prohibited and violates TVCC Board Policy CT (LOCAL).

- **Title IX of the Education Amendments:**

TVCC prohibits discrimination, including sexual harassment and retaliation, against any student on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law. Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to an instructor, counselor, administrator, or the Title IX Coordinator.

- **Campuses:**

- Athens – The Testing Center, located in the Administration Building, is open during regular business hours. In the event that the testing center is closed (visit <http://www.tvcc.edu/testing> for scheduled closings), you can test at the LRC. Please visit the Athens testing site to determine the LRC hours of operation and closures due to class instruction.
 - Palestine – Students are allowed to test at the LRC of the respective satellite campuses. Please visit the Palestine testing site to determine their hours of operation. NOTE: You MUST arrive at the testing center(s) at least 1 hour prior to closing so that you COMPLETE your testing before they close.
 - Terrell – Students are allowed to test at the A101 computer lab during designated hours. Please visit the Terrell testing site to determine their hours of operation. NOTE: You MUST arrive at the testing center(s) at least 1 hour prior to closing so that you COMPLETE your testing before they close.
- **Title IX of the Education Amendments 2:**
TVCC has designated the Director of Human Resources/Title IX Coordinator as the individual who is responsible for coordinating its efforts to comply with Title IX of the Education Amendments of 1972, as amended. Contact information is:
 - Director of Human Resource/Title IX Coordinator;
 - humanresources@tvcc.edu
 - Office Phone: 903-675-6215

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